



SARS REGISTRATION REQUEST

All employees must provide UJ with an income tax number. This form should only be completed by employees who have confirmed with the SARS that they are currently NOT registered as tax payers. The detail requested below is required to enable Human Resources to electronically register an employee with SARS (all detail is indicated as per SARS requirements).

BIOGRAPHICAL DETAIL													
Employee Number								Language Preference	Eng		Afr		
Surname													
Full Names									Initials				
Identity/Passport Number													
Date of Birth (CCYY/MM/DD)													
Work Telephone Number													
Home or Cell Number													
Email Address													
Marital Status								Type of Marriage	ICP		OCP		
Physical Address						Postal Address							
	Postal Code						Postal Code						

BANKING DETAIL				
Bank Name				
Account Holder Name				
Account Type	Current		Savings/Transmission	
Branch Number				
Account Number				

I declare that the information provided above is true and correct.

Employee Signature

Date

FOR OFFICE USE	
Date Registered	
Income Tax Number	
Date Oracle Updated	
Processed By	